

Company Name	WEST QUAY MULTIPOINT PVT LTD
Location	Vizag
Position	Electrical Engineer
Qualification	Diploma / BE / B.Tech in Electrical or Electronic Engineering.
Experience	Minimum 4 years in Operation and Maintenance of port equipment.
Key Roles & Responsibilities	<ol style="list-style-type: none"> 1. Carry out electrical maintenance, fault finding and monitoring of the plant / mobile equipment and other related equipment and carry out the tasks assigned by the Maintenance Manager. 2. Ensure maximum operational availability of the equipment by diagnostic work and repair methods. 3. Submit routine inspection and monitoring reports as required. 4. Carry out duties independently when called out and report breakdowns and faults. 5. Execution of SAP and to assign daily tasks to supervisors . 6. Assume additional responsibility for equipment maintenance in the absence of Maintenance Manager. 7. Ensure that emergency work is followed up by reporting to Maintenance Manager. 8. Ensure work practice conforms to safety regulations and procedures. 9. Ensure that all preventive maintenance is conducted as defined in the system. 10. Attend breakdowns as reported by Staff & Operation Communication on immediate basis. 11. Ensure accurate, up to date information is provided in the work order for input into the system. 12. Ensure that work order is generated (in coordination with Planning Section plan) for all electrical work performed on each equipment. 13. Submit correct information about start time and end time of maintenance activity. 14. Obtain approval of Maintenance Manager before making material requisition (MR) and submitting to stores. 15. Ensures tidiness and cleanliness of workshop facilities and all equipment for which his team is responsible. 16. Use a variety of tools and equipment such as Equipment self-diagnostic devices, measuring devices, power tools, and testing equipment including ammeters, am perimeters, oscilloscope, power analyser and

	<p>test lamps, laser temperature ester.</p> <ol style="list-style-type: none">17. Operate Complete Electrical system which includes 11KV & 33 KV Substation, Transformer (Dry type/Oil Type), VCB, ACB, DG set , UPS, LT Switchgear panel & associated system.18. Training and Teaching Others - Identifying the educational needs of others, developing formal19. Educational or training programs or classes, and teaching or instructing others.
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