

<b>Company Name</b>	ALBA Asia Pvt. Ltd
<b>Location</b>	Vizag
<b>Position</b>	Manager - Stevedoring
<b>Qualification</b>	Graduate + Diploma in Logistics/Port Operations.
<b>Experience</b>	5 + yrs post qualification experience Stevedoring Operation in Major Ports
<b>Key Roles &amp; Responsibilities</b>	<ol style="list-style-type: none"> <li>1. Responsible for Stevedoring and C&amp; F Activity.</li> <li>2. Developing/attracting business and build positive customer relations by understanding customer needs, contract terms and conditions.</li> <li>3. Organize manpower, equipment, material etc. economically for vessel operations. Should have knowledge of gangs bookings.</li> <li>4. Ensures that the workforce functions effectively as a team. Ensures effective and regular communication and high employee morale.</li> <li>5. Keeps senior management informed of work status and problems as they arise.</li> <li>6. Liaising with V.P.T. staff, vessel operators, shipping agencies, transport companies, customs agents in the development of accurate and efficient plans to load / unload vessels or operations.</li> <li>7. Understands and participates in the processes to determine and hire the appropriate workforce, and determines equipment requirements to efficiently execute the vessel or terminal plan in the most cost-effective manner.</li> <li>8. Under the direction of senior managers, provides comprehensive work direction to the workforce at the beginning of each assignment during the execution of the plan and provides a follow-up assessment of the work upon completion of the vessel.</li> <li>9. Supervises workers engaged in checking as well as loading cargo to make sure that cargo is loaded in specified sequence in accordance with shipping instructions.</li> <li>10. Prepares report of stevedoring activities, like time, hours, personnel, cargo handling gear used, and also submits report to accounting department.</li> <li>11. Experience in Trucking, Equipment Management.</li> </ol>
<b>KRA's</b>	<ol style="list-style-type: none"> <li>1. Ensuring the safe, expedient and cost effective use of Terminal facilities</li> <li>2. Delivering to ALBA customers a high quality, efficient operational service within budgeted targets</li> <li>3. To oversee the day-to-day running of the Terminals cargo uplift related operations, adopting a safe, robust and cost effective approach to service delivery</li> </ol>